

WriteHelp4You® - OUTLINE Template

Instructions: Let's get your ideas organized and in the proper order!

STEP 1: YOUR TOPIC - What is the main idea or thesis of your piece? Why are you writing it in the first place? What are you trying to prove to your readers?

STEP 2: SUPPORTING POINTS - What will you tell your readers to support your main idea? List 3-5 thoughts including points from research, any related facts, and other information that provides proof.

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STEP 3: LOGICAL ORDER - Review your points in Step 2 and take a moment to decide the best order to put them in—saving the most powerful one for last (or first in some cases). Rewrite them in the new order here.

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STEP 4: SUBPOINTS - Write at least 2 subpoints for each point in Step 3.

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STEP 5: REVIEW – Take another look at your outline and adjust, add, or move things around.

Get more tips and help at www.writehelp4you.com